



POSITION DESCRIPTION

Job Title: Utility Operator II
Salary Grade: 13
Date: September 26, 2008

Job Code: 4336
FLSA Status: Non-Exempt
Salary: \$24,700 - \$37,100

JOB SUMMARY

The Utility Operator II is responsible for a variety of skilled duties such as pipeline repair and construction, digging holes, stocking, loading and unloading vehicles, cleaning equipment and facilities and the maintenance, repair and inventory of tools in accordance with all safety guidelines.

ESSENTIAL FUNCTIONS

1. Repairs, constructs and maintains the water distribution and wastewater collection system.
2. Troubleshoots and diagnoses repairs to system infrastructure.
3. Stocks vehicle with necessary equipment and material.
4. Excavates and backfills trenches in order to complete repairs.
5. Cleans, organizes and maintains facilities, tools and equipment.
6. Assists with the set up of work zone for traffic control and promotes and practices a safe working environment.
7. Operates Dump Trucks, Front-end Loaders and Skid Loaders.
8. Understands verbal and written communications.
9. Interprets street guides (maps).
10. May inventory tools, equipment and materials; coordinates personnel training and instruction on the proper usage of tools and equipment.
11. May train and instruct maintenance personnel for Texas Class "CDL-A" driver's license.
12. Performs other duties as assigned.

DECISION MAKING

- This position works under direct supervision.

MINIMUM REQUIREMENTS

- Six months' experience in the construction, water, wastewater or similar work environment.
- Proficient in the use of materials, tools and equipment commonly used in a construction environment.
- Valid Class "CDL-A" Texas Driver's License consistent with SAWS driving policy.
- Perform position specific physical testing.

PREFERRED QUALIFICATIONS

- High School Diploma or GED.
- Tank Vehicle endorsement.
- Water distribution or wastewater collection system experience.

JOB DIMENSIONS

- Frequent contact with internal and external customers, contractors and governmental agencies.
- Communicates effectively, verbally and in writing.
- Required to work hours other than regular schedule such as days, nights, weekends, holidays, on-call and rotating shifts.

LIST OF EQUIPMENT

The following equipment is currently considered to be generally appropriate for this position. Additional equipment not on this list must be of similar size, weight and complexity.

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|--------------------------|---------------------------|
| • Truck | • Water Trench Pump |
| • Trailer | • Trench Pump Hose |
| • Jack Hammer | • Hammers |
| • Shoring Boards & Jacks | • Pipe Clamps |
| • Shoring Pump | • Copper Tubing Rolls |
| • Whacker tamp | • Probe Bar |
| • Hole Hog | • Maul & Other Hand Tools |
| • Assorted Size Ladders | • Assorted Size Shovels |



POSITION DESCRIPTION

If assigned to the Asphalt Crew:

- Ladder
- Tack Oil Wand
- Flat Nose Shovel
- Asphalt Roller
- Broom
- Asphalt Shoot
- Asphalt Rake

PHYSICAL DEMANDS AND WORKING CONDITIONS

Physical requirements include lifting up to 40 pounds frequently and 105 pounds occasionally; pushing a maximum force of 100 pounds; pulling a maximum force of 150 pounds; visual acuity and speech and hearing. Subject to standing, sitting, walking, climbing, bending, crawling, squatting, kneeling and working in cramped and strained positions for long periods of time.

If assigned to the concrete crew, physical requirements include lifting up to 40 pounds frequently and 80 pounds occasionally.

If assigned to the asphalt crew, physical requirements include lifting up to 50 pounds frequently and 105 pounds occasionally.

If assigned to the combo unit crew, physical requirements include lifting up to 50 pounds frequently and up to 170 pounds occasionally.

Working conditions are primarily outside with frequent exposure to inclement weather; wastewater; mechanical, electrical, chemical and confined space hazards; offensive fumes; excessive noise; heavy traffic; deep excavations; and animals, snakes and poisonous insects. May be required to comply with requirements as specified in applicable regulations for personal protective equipment, including clearance for use of respiratory protection and other associated equipment. Also operates a company vehicle on a daily basis.

The job description is not an employment agreement or contract. The activities listed above describe the general nature and level of work being performed, and do not limit any additionally assigned responsibilities and may be altered as deemed necessary by SAWS. The job description may be altered by the President/CEO at any time.